

# DEVTO SUPPORT FOUNDATION

## GRANT GUIDELINES

### **INTRODUCTION**

The DEVTO SUPPORT FOUNDATION will accept unsolicited applications for organizations and programs that are aligned to its mission. The Foundation's Special Grants Initiative only accepts invited organizations.

### **MISSION STATEMENT**

The mission of the FOUNDATION is to:

- Empower disadvantaged youth and at-risk populations to become independent, self-sufficient, and productive and
- Enhance the physical, intellectual, spiritual, and emotional well being of individuals and families in Orange County and the Coachella Valley.

### **FOCUS OF FOUNDATION GRANTS**

The Foundation uses its resources to support programs that:

- Build strong families and communities
- Provide educational opportunities to the disadvantaged and underserved youth
- Support a nurturing and caring community
- Enhance the intellectual, spiritual, and emotional well being of the individual and family.

Funding priorities include:

- Mentoring and enrichment programs for disadvantaged and underserved youth
- Sports-related programs for youth
- Faith-based programs
- Drug and alcohol recovery programs

### **SPECIAL GRANTS INITIATIVES**

The Foundation may conduct a special grants initiative focused on specific causes or areas of interest, such as innovative mentoring and youth development programs. In this case, funds may be used for start-up programs. The grant amounts and criteria are described in a separate document.

### **GRANT CRITERIA**

- Applicant must be a public charity, organized under IRC sec. 501(c)(3) and qualified under IRC sec. 170(b)(1)(a).
- Applicant organization furthers the mission of the Foundation, serving disadvantaged youth, individuals or families in Orange County or the Coachella Valley.

### **USE OF FUNDS**

Grants may be used for:

- Operating expenses,
- Capital expenses, or
- Programs and projects.

Grant funds may not be used for organizational start-up expenses, although the Foundation will consider supporting start-up programs within an existing organization. Generally, grants will not be made for endowments.

### **GRANT AMOUNTS AND FREQUENCY**

Grants will range from \$10,000 to \$75,000 on average. Exceptions may be made.

Frequency of Grants

- Grants shall generally be awarded for a single year.
- Grants may be renewed as approved by the Board of Directors. However, it is not the policy of the Foundation to provide sustaining annual support, and organizations may be asked to take a break for one year after three consecutive years of support.

### **APPLICATION PROCEDURE AND PROCESS**

- An initial Letter of Inquiry (LOI) must be submitted to the Foundation by applying on the Foundation's website ([www.devtofoundation.org](http://www.devtofoundation.org)), in accordance with its approved form. Online submissions of LOIs are generally due June 1<sup>st</sup>.
- If the Letter of Inquiry is approved, the Applicant will be invited to submit a full Grant Application online. The complete Application must be submitted within the time authorized (generally due in September). Incomplete applications will not be considered.
- The Foundation anticipates approving grant requests once per year in November. Notifications will be sent in December.

### **GRANT AGREEMENT**

- Grantees must sign a grant agreement prior to receiving funding, which sets forth the terms and conditions of the grant.

### **REPORTING REQUIREMENTS**

- Grantees shall be required to submit a report to the Foundation within 11 months of the receipt of the grant funds containing a description of the use of the funds, and the progress toward the measurable objectives of the funded project or program.